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MEMORANDUM

Date: May 31, 2017
To: Heather Murakami, Fiscal Administrator
From: Councilmember Ann Kobayashi *AK*
Subject: Travel Report—Korea Trip

Pursuant to the adoption of Council Resolution 17-111, Acceptance of Gift from Incheon, Republic of Korea for Travel-Related Expenses, Council Chair Emeritus Ernest Martin and I were fortunate to travel to South Korea to meet with representatives from Incheon from May 14 to May 19, 2017. The purpose of the trip was to promote cultural exchange between Honolulu and Incheon and to maintain our Sister City relationship with the government, people, and businesses in Incheon.

Attached are brief highlights of our trip. Please feel free to contact me if you have any questions.

Thank you.

Incheon Metropolitan City, South Korea
Travel Itinerary
May 14 -17, 2017

Sunday, May 14, 2017

- Arrived in Incheon at 5:30 p.m.

Monday, May 15, 2017

- Meeting with the Incheon Metropolitan Council and an informational tour of the Incheon Council Chamber.
- Informational and study visit of the Incheon Free Economic Zone (IFEZ) PR Center and U-City Management Center. Designated in 2003 by the Korean government, IFEZ was designed to strengthen national competition for businesses and promote balanced regional development by improving living conditions and business environment for residents and foreigners.
- Study visit to Incheon Tourism Organization. Newly revitalized, the Incheon Tourism Organization was established to promote city marketing, provide support for tourism businesses, improve tourism readiness, and provide strategic responses to changes in tourism-related government policies and demands in the local and international tourism markets.

Tuesday, May 16, 2017

- Tour of Changdeokgung Palace, Seoul. Built by the kings of the Joseon Dynasty, Changdeokgun Palace dates back to the 14th century and is recognized for blending in with the natural topography of the landscape instead of imposing itself upon it.
- Tour of Apgujeon Rodeo Street. Based on Rodeo Drive in Beverly Hills, Apgujeon Rodeo Street is the popular shopping area known for its fashion trends and its high end luxury shops.

Wednesday, May 17, 2017

- Tour of Tongbok Market, Pyeongtaek City. Tongbok Market is open only for pedestrians during business hours and is filled with street vendors who selling a variety of products.
- Courtesy call with Mayor of Pyeongtaek city
- Study visit to the Memorial Hall of Cheonan Ship. This visit was to the Hall to honor the sinking of the Cheonan Ship and the men who died on the ship when it sank in 2010, presumably by North Korea.
- Study visit to the Promotion Hall of Pyeongtaek Port. This Port is the closest port to ports in China which makes for beneficial and efficient trade with China.

Thursday, May 18, 2017

- Courtesy call with Mayor of Incheon Metropolitan City.
- Tour of Wolmi Korean Traditional Cultural Center. Previously used by the Ministry of National Defense to house Korea's military, the land was recognized by City officials for its history and well-preserved, natural environment, and transformed it into an ecological and historic public park.
- Tour of Jeondeungsa Temple. Built over 1,700 years ago, Jeondeungsa Temple is the oldest temple in Korea, built as a shrine to the ancestors of the first Korean kingdom.

Friday, May 19, 2017

- Depart Incheon for Honolulu at 9:20 pm.

City Council
City and County of Honolulu

CLAIM FOR TRAVEL REIMBURSEMENT

Date: June 28, 2017

Traveler: Ann Kobayashi

Event: Reso-17-111 2017 Incheon Metropolitan Council

Location: Incheon Metropolitan City - South Korea

Dates: From 05/16/2017 To 05/19/2017

Description	Amount	Notes:
1. Registration Fee		
2. Airfare	1080.06	
3. Hotel		
4. Meals	4.39	
5. Ground Transportation	36.00	
6. Tips		
7. Other		
Other		
Other		
8. Adjustment		
TOTAL REIMBURSEMENT	1120.45	

This is to certify that the above data, based upon receipts submitted to Council Administrative Support Services via a CCLTRVL02 form, is accurate. Further, I am claiming reimbursement for expenses associated with a trip in which City business was conducted and personal funds were used to advance payment:


Signature of Traveler

JUN 28 2017

Date